Durham Unified School District

Regular Meeting of the Board of Trustees **Approved**

Tuesday, October 11, 2011

5:30 p.m.

(RETURN TO OPEN SESSION AT 7:00 PM)

District Boardroom

MINUTES

A Regular Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on October 11, 2011 at 5:30 p.m.

Trustees present:	Bob Bultema, Lance Smith, and Mark Kimmelshue, Robert Kermen
Trustees absent:	Greg Johnson
Also Present:	Superintendent, Mary Sakuma, Attorney, Emily La Moe, Principal, Greg Blake, Business Manager, Connie Cavanaugh, District Secretary, Becky Gordon

A. CALL TO ORDER

President Bob Bultema called the meeting to order at 5:31 p.m.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION

D. RETURN TO OPEN SESSION

President Bob Bultema reconvened the meeting to open session at 7:04 p.m.

E. PLEDGE OF ALLEGIANCE

Trustee Robert Kermen led the pledge of allegiance.

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

President Bob Bultema reported "Pursuant to Government Code section 54957.1, by a vote of 4 ayes, 1 absent, the Governing Board of Trustees authorized the District's insurance carrier to settle one pending matter. The substance of the agreement was a full and complete release of any potential claims resulting from a May 2011 incident in exchange for a onetime payment of $1,414.49 as partial reimbursement for medical expenses incurred by a minor.

G. ORDER OF AGENDA

Superintendent Mary Sakuma stated that it was not necessary to return to closed session after open session so items N, O, P, and Q, could be eliminated from the Agenda.

H. ITEMS FROM THE PUBLIC

There was a question regarding whether or not the District continued to evaluate the students who received an exemption several years ago from the F policy. There was a comment regarding a letter that went home to the parents regarding reduction in the number of minutes in last period.

I. DISTRICT REPORTS

1) Principals/MOT

Barbara Jelicich, DES Principal reported that the three minimum days were very productive and the staff appreciated having that time to work together. Mrs. Jelicich stated that on the first minimum day, they spent time with 2 ELD specialists from Butte County Office of Education, Holly Ahmadi and Rindy DeVoll who taught the staff strategies to use throughout the day with English language Learners. Mrs. Jelicich stated that on the second minimum day, the teachers spent time learning about the California Common Core standards and working on common assessments in English Language Arts. Mrs. Jelicich stated that on the third minimum day, DES staff had a potluck at lunchtime and then the teachers and aides participated in online training for the new Anti-bullying program, Second Step, which all grades will be using this year. Mrs. Jelicich reported that DES had an assembly on Anti-bullying which covered cyber bullying, exclusion as well as verbal and physical. Mrs. Jelicich stated that some students got a chance to be up on the stage and seemed to enjoy the assembly. Mrs. Jelicich also stated the PTS sponsored the first DES movie night on Saturday, October 1st in the courtyard and it was well received.

Greg Blake, DIS Principal reported that on the minimum days the parent conferences went very well. Mr. Blake stated that DIS had a dance for all grade levels and it was a barn burner and the DIS Jog A Thon was successful with 100% participation. Mr. Blake also stated DIS is working with Butte College SIFE (Students in Free Enterprise) program to help tutor all students to turn in all their assignments. Mr. Blake stated that the 8th grade students who turn in all their assignments have the opportunity to attend a Butte College football game, tour the campus, and receive acknowledgement at the football game for the accomplishments. Mr. Blake stated that during the month of October, DIS will be having Red Ribbon Week and California Arts Chalk Day. Mr. Blake states that the quarter ends Oct 21.

Greg Blake, MOT Director reported that the custodians have received new schedule sheets. Mr. Blake stated that the maintenance continues in the DIS gym and there are no apparent leaks. Mr. Blake also stated that the maintenance crew is working on other leaks as they arise and he had concerns about the condition of our roofs. Mr. Blake reported that Robert Nowak is staying ahead of the DUSD events and the grounds look great. Mr. Blake also reported that James Waugh is working with ERG (Emission Retrofit Group) to finish installation of the new exhaust emission retrofit equipment to the buses as required by law. Mr. Blake stated that the equipment for working on emission retrofit was paid for by a grant from Sacramento Metropolitan Air Quality Management District of $119,000.00

Bill Frey, DHS Principal had Anna Bocanegra, Student Activities Chair, report on the Homecoming Week events. Ms Bocanegra thanked Mrs. Sakuma for attending the power puff boys' volleyball game. Ms Bocanegra invited everyone to the powder puff girls' football game and to Homecoming. Ms Bocanegra stated that student council is going well. Mr. Frey also reported on the Homecoming Week events, DHS football team, DHS

band events, Swim Team Tri Tip fundraiser, and California Arts Chalk Day. Mr. Frey also reported that 35 students are interested in the Mock Trial and local attorneys are willing to assist the students. Mr. Frey announced the new Library Technician Emily Lee. Mr. Frey stated the quarter ends Oct 14 and grade will be used for fall eligibility.

2) **Connie Cavanaugh, Business Manager** reported that the auditors were here last week and they had no financial findings. Ms. Cavanaugh reported that a law suit was filed by CSBA, ACSA, and several school districts against the state of California regarding the violation of Prop 98. Ms. Cavanaugh quoted ACSA President, Alice Petrossian " We recognize that the Governor and lawmakers worked together to develop a state budget that avoided deeper cuts to some public services in the short-term. However, the enacted budgets hodgepodge of ifs and maybes shortchanges students and flies in the face of the Constitution's formula for funding our public schools." Ms. Cavanaugh also quoted CSBA President Martha Flour " The cuts to education in the 2011-2012 State Budget are clearly unconstitutional, and the goal of the lawsuit is to ensure that the minimum funding guarantee for California public schools is calculated correctly." Ms Cavanaugh stated that at the November meeting she will present the board with options on how to prepare the Multi Year Projections for the 1st Interim Budget, with or without the trigger cuts. Ms Cavanaugh stated that she and Mr. Blake have met with several local solar companies to obtain proposals.

3) **Mary Sakuma, Superintendent** reported that she found the power puff volleyball game to be hilarious. Mrs. Sakuma stated that on Friday she will have the opportunity to spend time with the 5th grade class, parents, and teachers for activity day. Mrs. Sakuma gave kudos to Connie Cavanaugh for her preparation with the district audit. Mrs. Sakuma gave an update on the gym beam repair. Mrs. Sakuma stated that she and Connie Cavanaugh met with the Information Technology team from BCOE. Mrs. Sakuma gave an update on the technology plan for the district and will be prepared to give the Board a more thorough report as she continue to work on these matters. Mrs. Sakuma stated that she is preparing to send a message out to business owners, as well as leaders of community groups, and school-related organizations, inviting them to attend a series of meetings called Business, Community, & Schools Together. (BCST) Mrs. Sakuma stated the purpose of these meetings is to increase communication between and among all the groups that make up our Durham community.
The first meeting will be Friday, October 28 from 7:30 to 8:30 a.m. in the Durham Unified School District Board room. Mrs. Sakuma stated that each representative will have an opportunity to report out about their business, organization, or school group, and there will be time to ask questions and feedback.

J. CONSENT AGENDA

Superintendent Mary Sakuma asked that item #1 on the Consent Agenda be removed for discussion.

On a motion by Robert Kermen seconded by Mark Kimmelshue the consent agenda was approved with the removal of item #1 with a vote of 4 ayes, 0 nays, and 1 absent.

After corrections were made to item #1 on the Consent Agenda the item was voted on. The corrections were as follows: Trustees Robert Kermen and Greg Johnson were listed as absent but they were present at the board meeting on September 13, 2011. On item I in District Reports #1 from Barbara Jelicich, Principal it stated that she said that she said that

DES will need to write an Action Plan for Title III because the District did not make its Annual Measurable Academic Outcomes for our English language learners. It should have stated that DUSD will need to write an Action Plan for Title III because the District did not make its Annual measurable Academic Outcomes for our English language learners
.
On a motion by Robert Kermen seconded by Lance Smith item #1 on the Consent Agenda was approved with a vote of 4 ayes, 0 nays, and 1 absent.

K. INFORMATION ITEMS:

1) Barbara Jelicich, DES Principal Title III Limited English Proficient Students

Barbara Jelicich, DES Principal stated that DUSD did not meet one or more of the Annual Measurable Achievement Objectives for Title III in 2010-2011. Mrs. Jelicich reported that she is compiling information from each school and as an administration team designing an improvement plan to be approved by the Board members at the December meeting. This plan will be submitted to the state in January.

2) Quarterly Report on Williams Uniform Complaint

Superintendent Mary Sakuma reported that there were no complaints on the Quarterly Report of Williams Uniform Complaints.

L. DISCUSSION/ACTION ITEMS:

1) Adoption of the 2010-2011 Unaudited Actual Financial Statements

On a motion by Mark Kimmelshue seconded by Robert Kermen the board approved the Adoption of the 2010-2011 Unaudited Actual Financial Statements with a vote of 4 ayes, 0 nays, and 1 absent.

2) Resolution #12-12 Adopting the "Gann Limit"

On a motion by Lance Smith seconded by Mark Kimmelshue the board approved the Resolution #12-12 Adopting the "Gann Limit" with a vote of 4 ayes, 0 nays, and 1 absent.

3) Board Policy Updates: First Reading

Enclosure: Copy in the District Office

Superintendent Mary Sakuma presented several board policies and administrative regulations for examination and consideration for adoption. (*See page 43 of the October 11, 2011 board packet.)* The Second Reading and Adoption of the policy updates (*with any amendments*) will take place at the November 8, 2011 Board meeting.

4) Special Update on Facilities Use Policy BP/E#1330: First Reading

Connie Cavanaugh and Greg Blake presented a draft of BP/E 1330. The board discussed the facility use fee schedule included in E 1330. The board agreed to review the policy and exhibit and propose any changes at the November 8, 2011 Board meeting.

5) **Increase hours for Special Education Paraeducator position**
On a motion by Lance Smith seconded by Robert Kermen the board approved the Increase hours for Special Education Paraeducator position with a vote of 4 ayes, 0 nays, and 1 absent

6) **Create 2 hour Special Education Paraeducator position**
On a motion by Lance Smith seconded by Robert Kermen the board approved the 2 hour Special Education Paraeducator position with a vote of 4 ayes, 0 nays, and 1 absent.

7) **Increase hours Passenger Car / Van Driver position**
On a motion by Mark Kimmelshue seconded by Robert Kermen the board approved the Increase hours Passenger Car / Van Driver position with a vote of 4 ayes, 0 nays, and 1 absent.

8) **Increase days for Counseling Intern Position**
On a motion by Mark Kimmelshue seconded by Robert Kermen the board approved the Increase days for Counseling Intern Position with a vote of 4 ayes, 0 nays, and 1 absent.

M. ITEMS FROM THE BOARD

Trustee Robert Kermen reported that the he was still working on the traffic issues within the district. Mr. Kermen stated he appreciated the exceptional foresight of Grounds employee, Robert Nowak. President Bob Bultema reported that he attended and enjoyed the Boat Races and the Jog A Thon at DIS. Mr. Bultema also stated he was concerned about security of the campus. There were no other comments from the board members.

N. RETURN TO CLOSED SESSION

See Order of Agenda

O. CLOSED SESSION

See Order of Agenda

P. RETURN TO OPEN SESSION

See Order of Agenda

Q. REPORT OF ACTION TAKEN IN CLOSED SESSION

See Order of Agenda

R. NEXT REGULAR BOARD MEETING DATE: November 8, 2011

***S.* ADJOURNMENT**

On a motion by Robert Kermen seconded by Lance Smith the board adjourned at 8:32 p.m.