

Durham Unified School District  
**Regular and Annual Organizational Meeting of the Board of Trustees**

Tuesday, December 13, 2011

**Approved**

5:30 p.m.

**(RETURN TO OPEN SESSION AT 7:00 PM)**

District Boardroom

**MINUTES**

A Regular and Annual Organizational Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on December 13, 2011.

Trustees present: Bob Bultema, Lance Smith, Mark Kimmelshue, Robert Kermen and Greg Johnson

Trustees absent: None

Also present: Superintendent, Mary Sakuma, Business Manager, Connie Cavanaugh, Principal, Greg Blake, Attorney, Emily LaMoe, and District Secretary, Becky Gordon

**A. CALL TO ORDER**

President Bob Bultema called the meeting to order at 5:31

**B. MOVE TO CLOSED SESSION**

**C. CLOSED SESSION**

The Board of Trustees will go into closed session at 5:30 p.m.

1) Student Expulsion Hearing: (1 Student) Pursuant to Education Code section 35146. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information

2) To meet with the district's labor negotiator regarding administrative, certificated, classified, and classified confidential negotiations (Government Code 54957.6)

3) Public Employee Performance Evaluation: Superintendent (Government Code 54957)

4) Public Employee Discipline, Dismissal and Release (Government Code 54957)

**D. RETURN TO OPEN SESSION**

President Bob Bultema reconvened the meeting to open session at 7:10

**E. PLEDGE OF ALLEGIANCE**

Trustee Lance Smith led the pledge of allegiance

## **F. REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Bob Bultema reported that by a vote of 5-0, the Governing Board of Trustees found sufficient evidence to order the expulsion of Student A for the remainder of the 2011-2012 school year. The superintendent is directed to notify the parents of this decision and refer the student to a program of study that meets the conditions provided in the Education Code. The superintendent is further directed to set a date no later than the last day of the 2011-2012 school year for student's review for readmission. Legal counsel is directed to prepare the written findings in accordance with our decision including the rehabilitation plan set by the Board.

## **G. ANNUAL ORGANIZATION OF GOVERNING BOARD**

### **1) Election of Board Officers**

#### **Election of Board President**

On a motion by Lance Smith seconded by Greg Johnson, Bob Bultema was elected as President of the Governing Board on a vote of 5 ayes and 0 nays.

#### **Election of Board Clerk**

On a motion by Lance Smith seconded by Greg Johnson, Robert Kermen was elected as Board Clerk of the Governing Board on a vote of 5 ayes and 0 nays.

#### **Appoint Secretary (Employee)**

On a motion by Mark Kimmelshue seconded by Robert Kermen, Mary Sakuma was appointed as Secretary of the Governing Board on a vote of 5 ayes and 0 nays.

### **2) Establishment of 2012 Regular Board Meeting Dates, Times, and Location**

The third Wednesday of the month, with no meeting in July 2012 and two meetings in August 2012 with a return to open session at 7:00 p.m. in the District Board Office Boardroom was agreed on with a motion by Robert Kermen seconded by Greg Johnson on a vote of 5 ayes and 0 nays.

### **3) Establishment of 2012 Board Meeting Work/Study Dates, Times and Locations**

January 31, 2012 at 5:30 p.m. will be a work study session held at the First Congregational Church in Oroville and a Governance Workshop will be held in February 2012 with dates and times to be set later. A subcommittee of President, Bob Bultema, Clerk, Robert Kermen, Principal, Bill Frey, Principal, Greg Blake and Superintendent, Mary Sakuma was formed to address the facilities issues including security and possible future construction. Meeting date for the facility subcommittee will be set in January 2012. No other dates were set.

## **H. ORDER OF AGENDA**

Superintendent Mary Sakuma stated that it was not necessary to return to closed session after open session so items O, P, Q, and R, could be eliminated from the Agenda

## **I. ITEMS FROM THE PUBLIC**

Riann Farley recognized the attendance from the Durham schools at the "100 years of California Suffrage" presented by League of Women's Voters of Butte County & Durham Community Partners.

## J. PRESENTATIONS:

### 1) Presentation by Mrs. Lincoln's class: The Age of Sail

Mrs. Lincoln's crew leaders gave a presentation on a field trip that her class went on to San Francisco at Hyde Street Pier on a Ship named the "Balclutha." Many students shared their experience with excitement, enthusiasm, and a passion for learning something historical.

### 2) Presentation by DHS band students: Marching Competition

Mollie Benson and Brianna Lowe shared the results of the DHS band students marching competitions at Del Oro, Loomis, and Napa. Mollie and Brianna were very proud of the Durham High School standings compared to the schools against which they competed.

## K. DISTRICT REPORTS

### 1) Principals

#### **Barbara Jelicich, DES Principal gave an update:**

- Parent teacher conferences were well attended.
- Practice Lock Down Drill went fine.
- Attendance assembly was attended by all the students and the 5<sup>th</sup> graders did a skit about fairness.
- Teachers are meeting monthly as grade level teams with specialists and focus on one or two students. They discuss the students and brainstorm strategies and many of these strategies will work for other students.
- The Library collected over 600 books from the community with the book drive. DES is looking at State Board of Education adopted materials for English Language Learners and has samples from 3 companies at school for teachers to try out.
- PTS made \$14,000.00 on the cookie dough and gift sales.
- The Library just finished having a Scholastic Book fair, the students and parents love having the merchandise to look over and shop from. Thank you to Kathy Kermen and the parent helpers for running the book fair.

#### **Greg Blake, DIS Principal gave an update:**

- Congratulations and acknowledgement of over 30 years of service to Mrs. Nassie for her upcoming retirement.
- 7<sup>th</sup> & 8<sup>th</sup> grade student went to the "100 years of California Suffrage" presented by League of Women's Voters of Butte County & Durham Community Partners and came back informed and interested.
- Mrs. Nassie's class participated in the DAR (Daughter of the American Revolution) essay competition and took 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place in both 7<sup>th</sup> and 8<sup>th</sup> grade.
- Mr. Blake and some teachers were excited and energized after attending the Professional Learning Communities and Response to Intervention workshop presented by Mike Mattos.
- Mrs. Crete, Mrs. Lincoln, and Mrs. Rigsbee will be presenting at the CLMS (California League of Middle Schools) conference in February 2012 on their opportunity room intervention program for 6<sup>th</sup> grade.
- Girls' Basketball is ending and Boys' Basketball is just starting. DIS has good coaches and great kids.

**Greg Blake, MOT Director gave an update:**

- New garbage cans painted, attached, installed, and the campus is cleaner.
- MOT department is continuing necessary improvements including lighting, painting, and siding.
- Cal Fire Crew will be here December 26, 27, & 28 to clean up the western boundary of the DHS fields.

**Bill Frey, DHS Principal gave an update:**

- Daniel Byrne, ASB secretary gave a summary of the Jostens' Renaissance Program which is aimed at improving academic standing and providing initiative to maintain strong GPSs through recognition.
- Mollie Benson and Mr. Askea from CSF presented a campus improvement project between the 100, 200, and the P60, P61, P62, P63 buildings.  
(near where the oak tree fell)
- The Library just purchased 15 Nooks and the Nook Book Club has 12 members meeting during the week. The kids really enjoy the new Nooks. Thank you to those individuals who donated funding in order for us to purchase them.
- ASB/Clubs: Several clubs along with ASB are collecting food, clothing, and toys for local charities.
- Athletics:  
Boys Varsity Basketball took 3<sup>rd</sup> place at the Shasta Tournament.  
Girls Varsity Basketball took 4<sup>th</sup> place at the Trojan Classic.  
Girls JV Basketball took 1<sup>st</sup> place at the Trojan Classic. Katherine Freitas was MVP  
Wrestling is participating in Tournaments.
- Winter Band Concert is December 14th at 6:30 p.m.
- Next week there are minimum days for final exams on December 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup>.

**2) Connie Cavanaugh, Business Manager gave an update:**

- Grab & Go Café at DIS is being served and has greatly increased the number of students participating in the breakfast program.
- The DUSD kitchen continues to experience equipment failures. The kitchen staff and maintenance staff are very proactive in keeping all the equipment in working order.

**3) Mary Sakuma, Superintendent gave an update:**

- Presented at the Site Administrators' Workshop at BCOE on the topic of Vision and Leadership Style. This workshop series provides training and support for principals and other administrators.

Beam Replacement Update:

- Wrestling room re-opened
- Painting to be done when the weather is warmer.
- Re-striping in front parking lot to be done when weather is warmer.
- Updated bathroom is functional and handicap accessibility signage is installed.
- Attended and enjoyed the "100 years of California Suffrage" presented by League of Women's Voters of Butte County & Durham Community Partners.

- Attended the local annual Christmas Tree Lighting ceremony.
- Lock Down Drill was practiced in December and will be reviewed with the administrators.
- Attended with Administrators and Teachers the Professional Learning Communities and Response to Intervention workshop presented by Mike Mattos.
- The next meeting BCST is on Thursday, January 19<sup>th</sup> from 6:30 p.m. to 7:30 p.m. in the District Board Room

#### **L. CONSENT AGENDA**

Trustee Lance Smith requested clarification on item# 2 and item # 6 on the consent agenda Superintendent, Mary Sakuma and Business Manager, Connie Cavanaugh answered Mr. Smith's questions. On a motion by Robert Kermen seconded by Lance Smith the board approved the consent agenda as presented with a vote of 5 ayes and 0 nays.

#### **M. DISCUSSION/ACTION ITEMS:**

##### **1) Adoption of the First Interim Budget 2011-2012**

Business Manager, Connie Cavanaugh reported on key points in the 2011-2012 First Interim Budget. Ms. Cavanaugh also provided a summary of the multi-year projections that includes the impact of mid-year trigger reductions. On a motion by Mark Kimmelshue seconded by Robert Kermen the board approved the adoption of the First Interim Budget 2011-2012 as presented with a vote of 5 ayes and 0 nays.

##### **2) Approval of Resolution #12-14: Resolution of the Governing Board of the Durham Unified School District regarding annual accounting of the Development Fees for 2010-2011 fiscal year in the Capital Facilities (Developer Fee) Fund**

On a motion by Robert Kermen seconded by Greg Johnson the board approved the Resolution # 12-14 Resolution of the Governing Board of the Durham Unified School District regarding annual accounting of the Development Fees for 2010-2011 fiscal year in the Capital Facilities (Developer Fee) Fund with a vote of 5 ayes 0 nays.

##### **3) Approval of ELL Action Plan from January 2012 to December 2013**

Barbara Jelicich DES Principal provided and reviewed a summary of the ELL Action Plan. On a motion by Lance Smith seconded by Robert Kermen the board approved the ELL Action Plan from January 2012 to June 2013 with a vote of 5 ayes and 0 nays.

##### **4) Increase Hours - Special Education Paraeducator Position**

On a motion by Lance Smith seconded by Robert Kermen the board approved the Increase Hours - Special Education Paraeducator Position with a vote of 5 ayes and 0 nays.

##### **5) CSEA Chapter #478 Re-openers for Negotiations with Durham Unified School District for the 2011-2012 School Year.**

No action is required on this item.

**6) Board Goals, Priorities, and Strategic Planning: The Board will discuss a process for establishing Board Goals and Priorities as well as for developing a comprehensive strategic plan.**

The board will schedule a Governance workshop with Steve Mitrovich to discuss the Goals, Priority, and Strategic Planning of Durham Unified School District with input from the staff, community, and site needs. The board will also examine the Mission and Vision of the District.

**7) Approval of DHS Computer Lab: Needs Assessment and Proposal for Equipment Replacement**

On a motion by Lance Smith seconded by Robert Kermen the board approved the DHS Computer Lab: Needs Assessment and Proposal for Equipment Replacement with a vote of 5 ayes and 0 ayes.

**N. ITEMS FROM THE BOARD**

**O. RETURN TO CLOSED SESSION**

See order of Agenda

**P. CLOSED SESSION**

See order of Agenda

**Q. RETURN TO OPEN SESSION**

See order of Agenda

**R. REPORT OF ACTION TAKEN IN CLOSED SESSION**

See order of Agenda

**S. NEXT REGULAR BOARD MEETING DATE: January 18, 2012**

**T. ADJOURNMENT**

On a motion by Greg Johnson seconded by Mark Kimmelshue the board adjourned at 9:30 p.m.