

**Durham Unified School District  
Regular Meeting of the Board of Trustees  
December 15, 2008 6:00 p.m. OPEN SESSION  
Board Room**

**MINUTES**

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The regular meeting of the Board of Trustees of the Durham Unified School District was held in the board room of the Durham Unified School District on December 15, 2008.

Trustees present: Mark Kimmelshue, Greg Sohnrey, Greg, Johnson, Dona Bertain and Bob Bultema

**A. CALL TO ORDER**

President Mark Kimmelshue called the meeting to order at 6:05 p.m.

**B. PLEDGE OF ALLEGIANCE**

President Kimmelshue led the pledge of allegiance.

**C. ANNUAL ORGANIZATIONAL MEETING**

*a. Oath of Office and Seating of Elected Board Members Bob Bultema, Greg Johnson and Mark Kimmelshue*

Donna Miller, Notary Public, administered the oath of office to Bob Bultema, Greg Johnson, and Mark Kimmelshue as elected trustees and they were seated at this meeting.

*b. Election of Board President*

Trustee Bob Bultema nominated Dona Bertain as board president. Greg Sohnrey made the motion and it was seconded by Greg Johnson. The vote was unanimous.

*c. Election of Board Clerk*

Trustee Mark Kimmelshue nominated Greg Johnson as Clerk and it was seconded by Bob Bultema. The vote was unanimous.

*d. Appoint Secretary (Employee)*

It has been the district's policy to have the Superintendent appointed Secretary. Barbara Gaskin was appointed secretary on a motion by Mark Kimmelshue and seconded by Greg Sohnrey. The vote was unanimous.

*e. Establishment of 2009 Regular Board Meeting Dates, Times, and Locations*

The 2<sup>nd</sup> Monday of the month at 6:00 p.m. closed session and 7:00 open session were agreed upon as being the regular board meeting dates with the exception of April, when the board meeting will be held on Thursday, April 16 due to spring

break

Schedule. Additional regular meetings were scheduled on Monday, February 23 and Monday, June 22<sup>nd</sup>. (See attached list)

*f. Establishment of 2009 Board Meeting Work/Study Dates, Times, and Locations (January and July)*

A work study session was scheduled for January 15, 2009. Additional work study sessions will be considered and scheduled during the meeting on the 15<sup>th</sup> of

January. The meeting will be open to the public. The work study session will focus on the development of shared values and goals for Durham Unified. The board will also discuss budget information.

2. *Protocol for Board Meetings and Getting Items Placed on the Agenda*

Information was discussed on protocol for meetings and getting items placed on the agenda.

D. *RECOGNITION:*

*7<sup>th</sup> Grade Student Eden Alexander – Grand Prize Artist for the Healthy Air Kids 2009 Calendar*

Durham Intermediate Principal Greg Blake recognized and congratulated Eden on her artistic prize-winning contribution.

E. *PRESENTATIONS:*

1. *Durham High School Student Report*

Student Sidera McNulty reported on the current activities at the high school in sports and stated that Jeff Jones, a former student, placed 5<sup>th</sup> in the state in wrestling. The Big Sister/Little Sister program is underway where senior and freshmen girls team up to do activities together. She stated the band concert was well attended and phenomenal.

Yearbook calendars are for sale at \$20 each. Mrs. Soares class won in the canned food drive. The clothing drive sponsored by Leadership is still going on.

2. *Presentation on Plaza Communitaria by Rocio Weems, Program Coordinator Butte County Office of Education, Migrant Education - Area IV*

Rocio Weems provided background on Migrant Education Programs and Services with a focus on continuing education opportunities for families through the Plaza Communitaria concept.

3. *Alma Hayes, School Nurse – Annual Health Services Report*

Nurse Alma Hayes provided her report for the 2007-08 school year and provided a summary of a typical day in the health office. There were questions from the audience regarding the required nursing time that the district provide.

F. *ITEMS FROM THE PUBLIC*

There were questions and comments regarding the votes of no confidence in the superintendent, as well as the process for her evaluation. A formal review process to evaluate the superintendent will be done by the board and they will report back by February. A request was made to place an item on the January 12<sup>th</sup> agenda pertaining to hiring practices and salary schedule placements.

G. *DISTRICT REPORTS:*

1. CSEA

Lauren Mullarkey reported on the CSEA vote of no confidence and their difficulty in filling yard duty positions, the need for intervention programs being reinstated, and that maintenance and operations are working hard despite the cutbacks they've experienced.

2. DUTA

Traci Gamble reported on the DUTA vote of no confidence. They have concerns about and want to look at the master schedule and administrative restructuring. Also they want to look into Mission High School funding, PE and VAPA grant funds, staff development funds, and the use

of Connect Ed for meeting notifications.

3. School Principals

DES Principal Bobbi Abold, DIS Principal Greg Blake and DHS Principal Kevin Martin each shared information about recent and upcoming events at their respective sites.

4. Business Manager Connie Cavanaugh had no report – deferred to budget presentation.

5. Superintendent Barbara Gaskin shared the recent honor received by Durham High School. They received recognition by the California Business for Education Excellence Organization for raising student achievement.

H. CONSENT

Items #4 and 7 were removed from the consent agenda for further consideration\* With the exception of those two items, the consent agenda was approved and adopted on a motion by Greg Johnson and seconded by Greg Sohnrey.

I. DISCUSSION/ACTION ITEMS

- \* **Item H.4. originally scheduled for the consent agenda “4. Request to Use Available Sick Leave for critical family care (1 day per week) under General Leave Provisions of the Classified Contract – Sharon Porter” is hereby clarified:**

Superintendent Barbara Gaskin explained the specific circumstances of need from Sharon Porter. On a motion by Mark Kimmelshue and seconded by Greg Sohnrey it was approved unanimously.

- \* **Item H.7. originally scheduled for the consent agenda was pulled for a presentation by Jan Holman and Cindy Caswell “Donations: 20 copies of “Images of America DURHAM” by Jan Holman and 10 copies by Cindy Caswell to Augment 3<sup>rd</sup> Grade Local History Unit.**

On a motion by Greg Sohnrey and seconded by Greg Johnson, the items was approved unanimously as presented.

1. *Resolution 08-14: Annual Accounting of Developer Fees for the 2007-08 School Year*  
Business Manager Connie Cavanaugh presented the background on this item and need for a resolution. This resolution on a motion by Mark Kimmelshue and seconded by Greg Sohnrey was approved and adopted unanimously
2. *Adoption of First Interim Budget Report*  
A presentation was given by Business Manager Cavanaugh on the first interim budget and the report on a motion by Mark Kimmelshue and seconded by Greg Sohnrey was approved unanimously.
3. *Resolution 08-09: Education Code 44263 (Departmentalized Classroom Assignment) Authorizing Deanna Fishback Coyne to Teach English 9 Intervention*  
This resolution was approved unanimously on a motion by Mark Kimmelshue and

seconded by Greg Johnson.

4. *Resolution 08-15: Education Code 44256(b) (Departmentalized Classroom below Grade 9 Assignment) Authorizing Christopher Cowee to teach Grades 7-8 Math*  
This resolution was approved unanimously on a motion by Mark Kimmelshue and seconded by Greg Sohnrey.
5. *District Enrollment Update*  
This is an information only item which was presented by Business Manager Connie Cavanaugh.
6. *Staff Development Request: Out-of-State Conference – Wes Bill to attend Solid Works World Conference (February 7-11, 2009) Estimated Cost: \$2491.50 (partially funded by ROP)*  
Durham High School Principal, Kevin Martin, shared information on the staff development request. On a motion by Mark Kimmelshue and seconded by Greg Johnson, this request was approved unanimously.
7. *Certification for Instructional Materials Funding Realignment Program (IMFRP)*  
On a motion by Mark Kimmelshue and seconded by Greg Sohnrey, the certification was approved unanimously.

J. ITEMS FROM THE BOARD

K. MOVE TO CLOSED SESSION

L. **CLOSED SESSION**

*The Board of Education will go into closed session for:*

- a) *Meet with the district's labor negotiator, the Superintendent, regarding certificated, classified, and classified confidential negotiations (Government Code 54954.6)*
- b) *Public Performance Evaluation: Superintendent (Government Code 54957)*

***The board adjourned from closed session at approximately 11:10 p.m. taking no action to continue the meeting to Monday, January 5, 2009 at 5:30 p.m.***

M. RETURN TO OPEN SESSION

N. REPORT OF ACTION TAKEN IN CLOSED SESSION

O. ADJOURNMENT