

Durham Unified School District  
**Special** Meeting of the Board of Trustees  
Tuesday, February 22, 2011  
5:30 p.m.  
**(RETURN TO OPEN SESSION AT 7:00 PM)**  
District Boardroom

**MINUTES**

A Regular Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on February 22, 2011 at 5:30 p.m.

Trustees present: Bob Bultema, Mark Kimmelshue, Lance Smith and Robert Kermen Greg Johnson  
Trustees absent: none  
Also Present: Superintendent, Mary Sakuma, Business Manager, Connie Cavanaugh Principal, Greg Blake and Attorney, Emily LaMoe

**A CALL TO ORDER**

President Bob Bultema called the meeting to order at 5:30 p.m.

**B MOVED TO CLOSED SESSION**

**C CLOSED SESSION**

**D RETURN TO OPEN SESSION**

President Bob Bultema reconvened the meeting to open session at 7:07 p.m.

**E PLEDGE OF ALLEGIANCE**

Trustee Bob Bultema led the Pledge of Allegiance.

**F REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Bob Bultema reported that no action was taken in closed session

**G ORDER OF AGENDA**

Superintendent Mary Sakuma stated that it was not necessary to go back into closed session after open session so items L, M, N, and O could be eliminated from the Agenda. Mrs. Sakuma also requested the board to change on Discussion/ Action items 3 and 4 so the order would be 1,2,4,3,5,6, and 7

**H ITEMS FROM THE PUBLIC**

There were many comments from the public, including comments regarding the Fiscal Stabilization Plan and concerns from DUTA regarding data therein, budget reserve levels, class size concerns, comparisons between districts, and several statements regarding how great Durham Schools are.

## **I CONSENT AGENDA**

On a motion by Mark Kimmelshue seconded by Greg Johnson the consent agenda was approved with a vote of 5 ayes, and 0 nays.

## **J DISCUSSION/ACTION ITEMS:**

### **1) Increase hours for Part-Time Mental Health Counselor position from 20 hours per week to 30 hours per week**

On a motion by Robert Kermen, seconded by Lance Smith the board approved the increase in hours for part-time mental health counselor position from 20 hours per week to 30 hours per week as presented with a vote of 5 ayes and 0 nays.

### **2) Durham Intermediate School Library Technician additional 45 minutes per day for the remainder of the 2010-11 school year**

On a motion by Robert Kermen, seconded by Mark Kimmelshue the board approved the Durham Intermediate School Library Technician additional 45 minutes per day for the remainder of the 2010-2011 school year as presented with a vote of 5 ayes and 0 nays.

### **3) Resolution No. #11-10 Resolution to support placing a revenue extension measure on the ballot**

On a motion by Robert Kermen, seconded by Lance Smith the Resolution No. #11-10 was adopted unanimously on a roll call vote.

### **4) Multi Year Projection Budget Review**

The District Business Manager will present the projected budget estimates for the next three fiscal years. Two options will be presented: Projections with and without the Governor's proposed tax extensions.

Connie Cavanaugh, Business Manager gave a handout regarding the Multi Year Projection-2<sup>nd</sup> Interim Budget as of February 22, 2011. The board directed Mrs. Sakuma to use the more conservative multi year projection.

### **5) Education Jobs Funds**

The Board will have a discussion regarding utilization, in the 2011-12 school year, of the Federal Education Jobs Funds.

Superintendent Mary Sakuma requested the boards for direction for this one time funding. Mrs. Sakuma stated that funds are to be used at the school site level for compensation and benefits to include both certificated and classified employees. Mrs. Sakuma proposed to utilize the funds to prevent some additional layoffs that would have otherwise been necessary for the 2011-2012 school year. The board approved this recommendation.

### **6) Enrollment projections/ Staffing requirements**

District Administration will present staffing requirements/recommendations based on current and projected enrollments.

Superintendent, Mary Sakuma and Business Manager, Connie Cavanaugh gave a handout regarding projected staffing and enrollments for the 2011-12 school year as of February 2, 2011. The board supported Mrs. Sakuma's recommendation

for staffing reductions for the 2011-2012 school year based on projected enrollment.

**7) Delegate Assembly Election**

The Board may exercise its collective right to vote for California School Board Association delegate assembly representative

On a motion by Greg Johnson, seconded by Robert Kermen the board approved the California School Board Association delegate assembly representative.

**K ITEMS FROM THE BOARD**

Lance Smith thanked the audience for being here tonight and stated he is listening to all the comments. Mr. Smith understands the multiplicity of the task before them.

Robert Kermen asked Mr. Blake about the roof repair due to weather problems.

Mr. Blake stated that maintenance is taking care of it.

**L RETURN TO CLOSED SESSION**

See order of Agenda

**M CLOSED SESSION**

See order of Agenda

**N RETURN TO OPEN SESSION**

See order of Agenda

**O REPORT OF ACTION TAKEN IN CLOSED SESSION**

See order of Agenda

**P NEXT BOARD MEETING DATE: March 8, 2011**

**Q ADJOURNMENT**

On a motion by Bob Bultema, seconded by Mark Kimmelshue the board adjourned at 8:50 p.m.