MINUTES

A Regular Meeting of the Board of Trustees of The Durham Unified School District was held in the Durham Unified School District Board Room on April 9, 2014.

Trustees Present: Bob Bultema, Greg Johnson, Mark Kimmelshue, Ed McLaughlin, and Lance Smith

Trustee absent: none

Staff members present: Superintendent Mary Sakuma, District Secretary Becky Gordon, Principal Barbara Jelicich, Principal J Howell, and Principal Leonard Foreman, School Psychologist/Director of Special Education Jamie Batha

Staff members absent: Business Manager Karen Gosting

A. CALL TO ORDER
   President Ed McLaughlin called the meeting to order at 5:00 p.m.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION

   Recess 6:50 p.m. to 7:02 p.m.

D. RETURN TO OPEN SESSION
   President Ed McLaughlin reconvened the meeting to open session at 7:02 p.m.

E. PLEDGE OF ALLEGIANCE
   Trustee Greg Johnson led the pledge of allegiance.

F. REPORT OF ACTION TAKEN IN CLOSED SESSION
   President Ed McLaughlin reported no action was taken in closed session.

G. ORDER OF AGENDA
   Superintendent Mary Sakuma requested a correction to the address be made to Consent Agenda Item #5: Approve DES 5th grade class field trip to Shasta Caverns in Lakehead, Ca on May 19, 2014.
H. PRESENTATIONS

1. Durham Intermediate School 8th Grade Project Presentations
   Two students from Durham Intermediate School will present their 8th grade projects.
   Mr. Ron Scudder, a teacher at Durham Intermediate School, introduced Nick Murphy and Kaia Harry, students from Durham Intermediate School, who presented to the Board and the audience their 8th grade projects. Nick Murphy presented on Alzheimer’s Disease and Kaia Harry presented on Micro Expressions. Both students did outstanding presentations.

Recess 7:30 p.m. to 7:35 p.m.

I. ITEMS FROM THE PUBLIC
   There were no public comments

J. DISTRICT REPORTS

1. Principals
   Barbara Jelicich, DES Principal gave an update
   ♦ DES stated that the site visit to validate the application for California Distinguished School went very well. Mrs. Jelicich reported that the committee observed daily learning’s, a dress rehearsal for Stone Soup, Reading Discovery skits, and an art docent lesson. Mrs. Jelicich also reported that they interviewed her, a group of teachers, Site Council members, a group of students, Superintendent Mary Sakuma, some Board members, parents and community members. Mrs. Jelicich thanked all who met with the committee. Mrs. Jelicich stated that the formal announcement will be later this month from Superintendent Tom Torklakson. Mrs. Jelicich stated that the committee did an exit interview and she felt the staff received much encouragement from the visit.
   ♦ DES had skate night in March, which was well attended.
   ♦ Mrs. Jelicich stated first through fifth grade students made posters about being compassionate, which are hanging around the school.
   ♦ DES is planning a technology fund raiser on April 25, to complete putting interactive white boards in the third grade classrooms and begin on the second grades. This event will not be a Jog A Thon this year, but rather, Passport to Technology. The event will include an assortment of activities from around the world and students will receive points and stamps in their passports for completing activities.
   ♦ DES had three employees that recently attended the California School Employees Association Paraeducator Conference. They stated that it was a good conference and they learned many things.
   ♦ DES had a Volunteer Tea last week to thank the many volunteers for helping in the classrooms and in so many other ways.
   ♦ Mrs. Jelicich reported that school-wide they had a parent education class last night, Jeff Bisaga, a Clinical Psychologist from Chico gave a presentation on the Nurtured Hear approach to parenting. Mrs. Jelicich thanked Jamie Batha for organizing this event.
Mrs. Jelicich gave an update on the Title III Action Plan for English Language Learners.

**J Howell, DIS Principal gave an update**

- DIS had outstanding third quarter grades. DIS had 73 students receive the Golden Honor Roll, 63 students received the Honor Roll and 40 students received the Merit Roll. DIS overall had 176 students out 218 students had a third quarter GPA of 3.0 or better.
- DIS conducted a School Climate Survey to random sampling of students and the results were positive. Mr. Howell stated that some of the highlights were: students feel safe at school, students feel the school has high expectations for student success, students feel they are treated with respect, students really like their teachers and staff members at DIS and they feel that they have their best interest at heart. Mr. Howell stated that he was most pleased with the fact that students felt they had a positive relationship with the teachers and staff at DIS.
- DIS will be doing State Testing from April 22 to May 1.
- DIS Spring Band Concert is on April 29 at 7:00 p.m. Mr. Howell stated he is looking forward to another great performance by the kids and Mrs. Banes.
- DIS 6th and 7th grade honors trip to Six Flags /Discovery Kingdom is on May 2 and 95 students have qualified for the trip.
- DIS Open House is on May 6th at 6:00 p.m.
- DIS 8th grade students honors trip to San Francisco Giants game is on May 14 and 36 students have qualified for the trip.
- DIS will have afternoon activities for the students on May 12-16. This week of activities is in place of the Olympics, which we postponed until next year due to the Coliseum Project. Mr. Howell stated that there will be many activities and at the end of the week they will be having an ice cream social.
- DIS Promotion will be on May 29 at 7:00 p.m.

**J Howell, Manager of MOT gave an update**

- Mr. Howell thanked the custodians, Dean Stotler and Tom Holt for their hard work getting DES “spruced up” for the California Distinguished School visit. Mr. Howell stated that both of these employees’ have taken ownership of DES and really have it looking good on a daily basis.
- Mr. Howell also thanked groundsperson, Robert Nowak for all his hard work making the grounds look so nice at DES and the rest of the district.
- Mr. Howell acknowledged and thanked Ed McLaughlin and his brother for removing the trees near DES.
- Mr. Howell reported that he interviewed and offered the bus driver/groundsperson position to a new employee that will start in April.

**Len Foreman, DHS Principal gave an update**

- Mr. Foreman reported that two students, Eric Collazo and Jim Pierce will be attending the Skills USA State Level Competition held in San Diego in April.
- DHS has completed its two day round of testing. Mr. Foreman thanked Brody Clifford, Tracey Strick and especially Dina Spaggiari for all their hard work. Mr. Foreman stated that there were a couple of technical issues during the first and second round of test but, those were resolved.
DHS is having a follow-up safe driving assembly on April 22 from a group called Impact Teen Driving. Mr. Foreman reported that Impact Teen Driving is sponsored by the California Highway Patrol. Mr. Foreman stated that there will be a parent meeting sponsored by the same group that night at 6:30 p.m.at DHS.

Mr. Foreman stated that he had the opportunity to see the golf team play at Butte Creek Country Club.

DHS Prom is on April 26 at the Chico Women’s Club.

DHS Senior trip is May 1. Students are going to Santa Cruz Beach and Boardwalk. Charter busses leave at 6:45 a.m. and will be back by midnight. Advisors for this trip go with the students and a group of parents are going down the night before to reserve a spot on the beach.

DHS Spring sports are going strong, now that the weather has cleared up. Track has meets at Central Valley High School, West Valley High School as well as a league meet in Willows. Softball has a league game with Live Oak and then games with Las Plumas and Orland when they get back. Golf has a league match in Colusa on the 23rd and Willows on the 30th. Baseball plays Live Oak on the 10th and then doesn’t play until the 23rd against Orland.

2. **Business Manager Karen Gosting** was absent, No report was given

3. **Superintendent Mary Sakuma**
   - Mrs. Sakuma read an email from the four employees who recently attended a California School Employee Association (CSEA) Paraeducator conference. In the email, it stated how much they appreciated the opportunity the District had given them to attend this conference. They stated that the conference was very relevant to the issues our students are facing and that they “embrace any opportunity to expand their knowledge to better support parents, teachers and students.”

**K. CONSENT AGENDA**

See Order of Agenda: Address correction made to Item #5, DES 5th grade class field trip to Shasta Caverns.

On a motion by Greg Johnson seconded by Bob Bultema the Board approved the Consent Agenda with the correction with a vote of 5 ayes and 0 nays.

**L. INFORMATION ITEMS**

1. **Math committee update for Durham Unified School District from Bill Askea, DHS teacher**
   - Mr. Bill Askea, DHS teacher reported on the progress of the Math Committee for DUSD. Mr. Askea discussed the goals and guidelines of the committee. Mr. Askea answered many questions from the board and the audience regarding the current math instruction and the future math instruction with the implementation of Common Core.

2. **Status of Coliseum/Stadium Project at Durham High School**
   - Superintendent Mary Sakuma reported that she is working with Jay Lowe from Northstar Engineering on a storm water prevention pollution plan. Mrs. Sakuma thanked everyone for the incredible amount of support for this project. President Ed McLaughlin stated that he appreciated all the hard work managing and organizing
that Pat Orr, the Project Manager, has put into this project.

3. **Quarterly Report on Williams Uniform Complaints**
Superintendent Mary Sakuma reported there were no complaints on the Quarterly Report on Williams Uniform Complaints.

**M. DISCUSSION/ACTION ITEMS:**

1. **Approval of Safety Plan Update for 2013-2014**
   - Included in this packet is the (DRAFT) Action Plan, a sub-section of the Comprehensive School Safety Plan, which is updated annually. Further documents will be provided at the Board meeting and will be made available in the District Office.
   On a motion by Bob Bultema seconded by Mark Kimmelshue the Board approved the Safety Plan Update for 2013-2014 with a vote of 5 ayes and 0 nays.

2. **Early Mental Health Services Proposal**
The Board will revisit this topic first presented at the February 19, 2014 meeting.
On a motion by Lance Smith seconded by Greg Johnson the Board approved the Early Mental Health Services be reinstated at Durham Elementary School for 15 hours per week, until the end of the 2013-2014 school year with a vote of 5 ayes and 0 nays.

3. **Safety, Traffic, and Parking Committee recommendations**
Superintendent Mary Sakuma provided the Board with a list of recommendations from the Safety, Traffic and Parking Committee meeting on April 3, 2014. There was discussion regarding the list of recommendations. Mrs. Sakuma also stated that a survey was conducted and from that survey and further discussion, the committee made two recommendations to the Board. The first recommendation was that the current drop-off and pick-up-zone return to parking after the Spring Break. The second recommendation was for Mrs. Sakuma to begin the process for request for qualifications for a traffic engineering study of the entire Durham Unified School District property. The Board concurred with both recommendations; however the Board President Ed McLaughlin expressed some concerns. Mr. McLaughlin further stated that he felt it was important that those parking spaces at DES as well as two spaces at DIS needed to be designated as visitor parking.
On a motion by Greg Johnson seconded by Mark Kimmelshue the Board approved the list of recommendations from the Safety Traffic and Parking Committee with a vote of 5 ayes and 0 nays.

4. **Approve Resolution #14-12 Resolution for Intra Budget Transfer Resolution at the Close of School Year**
On a motion by Mark Kimmelshue seconded by Bob Bultema the Board approved Resolution #14-12 Resolution for Intra Budget Transfer Resolution at the Close of School Year with a vote of 5 ayes and 0 nays.

5. **Approve Resolution #14-13 Resolution to establish fund balance policies as required by GASBS4 for the 2013-2014 school year**
On a motion by Bob Bultema seconded by Mark Kimmelshue the Board approved...
Resolution #14-13 Resolution to establish fund balance policies as required by GASB54 for the 2013-2014 school year with a vote of 5 ayes and 0 nays.

6. **Approve use of funds from the Education Protection Account (EPA)**
   On a motion by Mark Kimmelshue seconded by Greg Johnson the Board approved the use of funds from the Education Protection Account (EPA) with a vote of 5 ayes and 0 nays.

7. **Accept proposal for Mandated Block Grant Funding**
   On a motion by Mark Kimmelshue seconded by Greg Johnson the Board accepted the proposal for Mandated Block Grant Funding with a vote of 5 ayes and 0 nays.

8. **Local Control Accountability Plan progress update**
   Superintendent Mary Sakuma provided the Board with a draft (LCAP) plan. Mrs. Sakuma stated that Christy Patterson, the facilitator of the LCAP meetings has done a remarkable job and Durham Unified School District is fortunate to have her. Mrs. Sakuma also thanked the Administrative Team, staff, and community members for all their input on the LCAP. Mrs. Sakuma stated that the District will continue with the process of LCAP.

N. **ITEMS FROM THE BOARD**

   **Bob Bultema** stated that a lot of work is done at the Durham Unified School District and he appreciated Superintendent Mary Sakuma and all the principals.

   **Greg Johnson** stated he was amazed at the progress of the Coliseum/Stadium project and he was excited about the new face of the school.

   **Mark Kimmelshue** had no comment.

   **Ed McLaughlin** had no comment.

   **Lance Smith** had no comment.

O. **RETURN TO CLOSED SESSION**
   President Ed McLaughlin reconvened the meeting to closed session at 9:03 p.m.

P. **CLOSED SESSION**

Q. **RETURN TO OPEN SESSION**
   President Ed McLaughlin reconvened the meeting to open session at 10:10 p.m.

R. **REPORT OF ACTION TAKEN IN CLOSED SESSION**
   President Ed McLaughlin reported no action was taken in closed session.

S. **NEXT BOARD MEETING DATE: May 21, 2014**

T. **ADJOURNMENT**
   On a motion by Lance Smith seconded by Bob Bultema the Board adjourned at 10:11 p.m. with a vote of 5 ayes and 0 nays.