

Durham Unified School District
Regular Meeting of the Board of Trustees
Tuesday, September 13, 2011
5:30 p.m.
(RETURN TO OPEN SESSION AT 7:00 PM)
District Boardroom

MINUTES

A Regular Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on September 13, 2011 at 5:30 p.m.

Trustees present: Bob Bultema, Lance Smith, and Mark Kimmelshue, Robert Kermen, Greg Johnson
Trustees absent: none
Also Present: Superintendent, Mary Sakuma, Attorney, Emily La Moe, Principal, Greg Blake, Business Manager, Connie Cavanaugh, District Secretary, Becky Gordon

A. CALL TO ORDER

President Bob Bultema called the meeting to order at 5:30 p.m.

B. MOVE TO CLOSED SESSION

C. CLOSED SESSION

D. RETURN TO OPEN SESSION

President Bob Bultema reconvened the meeting to open session at 7:10 p.m.

E. PLEDGE OF ALLEGIANCE

Trustee Lance Smith led the pledge of allegiance.

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

President Bob Bultema reported that no action was taken in closed session.

G. ORDER OF AGENDA

Superintendent Mary Sakuma stated that it was not necessary to return to closed session after open session so items N, O, P, and Q, could be eliminated from the Agenda

H. ITEMS FROM THE PUBLIC

Jim Patterson from Durham Rotary Club announced that the club would like to invite administrators, teachers, classified employees, and students to attend Rotary dinner/meetings. The goal of this invitation is to help Rotary to get to know DUSD better and to help DUSD to become more aware of Durham Rotary.

I. DISTRICT REPORTS

1) Principals

Barbara Jelicich, DES Principal recognized the staff and parents for the assistance they gave Dina Barlow, the new first grade teacher, who started Monday with 19 students. Mrs. Jelicich stated that the parents were helpful and understanding of having some of their children moved after three and a half weeks of school. Mrs. Jelicich reported that the K-1 playground looks great because it was repainted by 50 volunteers and Holistic Playgrounds donated the paint. Mrs. Jelicich also stated that four new concrete benches have arrived and will soon be installed to replace the wooden benches outside. Mrs. Jelicich also reported that the Leadership Team met and decided on an academic focus for this year, which is English Language Learners (ELL) and English Language Arts (ELA). Mrs. Jelicich also reported that the three staff development days in October were also planned for anti-bullying, ELL, and common assessments in ELA. Mrs. Jelicich also stated the DES has received a "BIEN" grant this year that will provide staff development in ELL. Mrs. Jelicich also stated that DUSD will need to write an Action Plan for Title III because the District did not make its Annual Measurable Academic Outcomes for our English language learners.

Greg Blake, DIS Principal reported that on the minimum days the staff discussed students who struggle academically and how they will offer the academic coaching program. Mr. Blake stated that the focus for the year will be communication from 6th grade through 8th grade, test scores, campus climate, and culture. Mr. Blake also reported that the students are enjoying all the student activities so far this year.

Greg Blake, MOT Director reported that maintenance department has been working hard on various painting, camera installations, improved lighting, freezers repair, air conditioning repair, and flea problems. Mr. Blake also reported the roof at DIS gym will be completed on Thursday and the fallen tree at the rental property is in the process of being eliminated. Mr. Blake stated that we now have a new bus driver, the bus routes are finalized, and the van driving for CUSD students and special education students need continual fluctuation.

Bill Frey, DHS Principal

Chris Giuffre, ASB president and Jason Taresh, ASB vice president reported that the school spirit and activities for the first month of school were great because they have a good core of socially active and enthusiastic students. Chris and Jason also displayed new DHS spirit t-shirts for sale. Mr. Frey reported that school wide recognition Renaissance Program through Jostens will start this year. Mr. Frey stated it is very important for the students to commit to school and had them sign a graduation gown signifying that they will graduate. Mr. Frey also reported the athletic teams are doing well and student activities are really building school spirit across the campus. Mr. Frey also reported that on the recent staff development days the WASC Action Plan was updated, they reviewed the Mission Plan, and they reviewed and re-wrote the ESLR'S into graduation goals. Mr. Frey also stated that Senior Parent night was very successful, the Website is being updated, and PTS is having a drive-thru dinner September 28, at 7:00 p.m. at Durham Elementary School. Mr. Frey stated this is a great year.

2) **Connie Cavanaugh, Business Manager** reported that she is in the final stages of closing out last fiscal year and the unaudited actual report will be presented to the board for approval at the October meeting. Ms. Cavanaugh gave kudos to Debbie Slightom and her

team for their diligence in the financial aspect of the Cafeteria fund. Ms. Cavanaugh also reported on the budget webinar that she and Mrs. Sakuma listened to and the triggers for midyear cuts.

- 3) **Mary Sakuma, Superintendent** reported School is off to a good start! Mrs. Sakuma sincerely thanked all staff members for helping our students and families have a positive start to the school year.

Beam repair at DHS Gym: Mrs. Sakuma reported that the ADA-required bathroom upgrades are completed; sub-contractors have ordered the required signage and it should arrive shortly. Mrs. Sakuma stated that the bathroom is back in working order now, two weeks ahead of schedule. Mrs. Sakuma said that United Building Contractors reports that there were discrepancies between the “As-Built” plans from the original gym construction and the actual beam dimensions. Mrs. Sakuma also stated that they knew this was a possibility, but could not confirm it until the abatement of ACM (asbestos containing material) was done and the “soft-demo” completed. This morning Jim Gilmore, general contractor, met with the architect to confirm all actual measurements of the existing glue-lam beam. The architect will update the plans with the field measurements of the beam, and UBC intends to place the manufacturing order for the beam itself some time tomorrow. Mrs. Sakuma also reported that right now it looks like the beam will be on-site in about 4 weeks. The installation of ADA-compliant drinking faucets, truncated domes and modified parking lot configurations, as well as other path of travel issues, will be addressed over the course of the project. Mrs. Sakuma also stated that later on this week, Mr. Gilmore will deliver an updated project timeline.

Curriculum & Instruction: Mrs. Sakuma reported that today she had the opportunity to attend, together with the site principals and teacher representative s from all three sites, an overview workshop on the California Common Core State Standards (CCCSS). These standards are required to be implemented and assessments aligned with these standards will be in place beginning in the 2014-15 school year. However, Mrs. Sakuma also reported that instructional materials adoptions and the State textbook funds to purchase adopted materials are not expected to be available until up to two years later. Mrs. Sakuma stated that this is very unfortunate, as it means that teachers and districts around the State will have to be knowledgeable about the standards and be ready to develop and deliver lessons aligned with these new standards prior to adequate materials being available. Mrs. Sakuma also reported that the development of the Common Core has been a collaborative effort among 48 states and the focus of Common Core Standards is to guarantee that all students are college and career ready as they exit from high school. The aim of the common core is to prepare our students to compete in a global economy and to provide rigorous content and applications of higher knowledge through higher order thinking skills. Mrs. Sakuma stated that our county office will be offering a variety of workshop opportunities for both teachers and administrators to provide educators with the tools they need to successfully launch the instructional and assessment aspects of the Common Core.

Mrs. Sakuma also gave a current enrollment update of 1024 students in the District.

Mrs. Sakuma attended with Mr. Frey the American Legion Auxiliary awards and she was inspired by the DHS student’s speeches and the DES essay winners.

J. CONSENT AGENDA

Trustee Lance Smith asked that item #12 on the Consent Agenda be removed for discussion.

On motion by Mark Kimmelshue seconded by Greg Johnson the consent agenda was approved with the removal of item #12 with a vote of 5 ayes 0 nays.

After discussion and questions on item #12 on the Consent Agenda was voted on. On a motion by Lance Smith seconded by Robert Kermen item #12 on the Consent Agenda was approved with a vote of 5 ayes 0 nays.

K. INFORMATION ITEMS:

- 1) **Star Testing Information:** The principals from DES, DIS, & DHS gave a power point presentation regarding Star Testing for their sites.

L. DISCUSSION/ACTION ITEMS:

- 1) **Discuss Deferred Maintenance Fund – Designation of fund balance and annual contribution from the General Fund**

On a motion by Mark Kimmelshue seconded by Robert Kermen the board approved the Designation of the ending balance held in the Deferred Maintenance Fund for the purpose of deferred maintenance as well as an annual contribution from the General Fund to the Deferred Maintenance Fund equal to 20% of the deferred maintenance allocation from the State with a vote of 5 ayes 0 nays.

- 2) **Safety Plan Update: Superintendent Mary Sakuma will provide draft safety goals for board approval**

Following a discussion with the board members, the board directed Mrs. Sakuma to return with additional safety goals concerning traffic safety and the entire safety plan for the District. Trustee Robert Kermen suggested ID badges for all employees and making sure everyone signs in at all the sites when they are on campus.

- 3) **Discuss Board Policy for the Use of Facilities**

A handout was provided summarizing facility use fee schedules for other local districts. There was discussion regarding the current fee schedule for Durham's Facility Use Policy as well as what types of groups should be charged for use. The board directed the Business Manager and Director of MOT to bring back a revised fee schedule and updated board policy that identifies rate structures based on the type of organization, DUSD school groups (no charge), local non-profits, non local non-profits and for profit.

- 4) **Request from Durham Community Women's Club for permanent waiver of the use fee for the Elementary School Cafeteria to prepare for the boutique**

Lance Smith made a motion seconded by Greg Johnson, and after some discussion Greg Johnson rescinded his second of the motion. Robert Kermen seconded the motion and the board approved the request from Durham Community Women's Club for permanent waiver of the use fee for the Elementary School Cafeteria to prepare for the boutique with a vote of 3 ayes 2 nays.

5) Public Hearing: EC 60119 Sufficiency of Instructional Materials

(posted September 1, 2011)

President Bob Bultema opened the Public Hearing for any comments. No comments were made. The hearing was then closed.

6) Resolution #12-07 Sufficiency of Instructional Materials

On a motion by Robert Kermen seconded by Lance Smith the board approved the Resolution #12-07 Sufficiency of Instructional Materials was approved with a vote of 5 ayes 0 nays.

7) Certification of Provision of Standards-Aligned Instructional Materials

On a motion by Mark Kimmelshue seconded by Greg Johnson the board approved the Certification of Provision of Standards-Aligned Instructional Materials with a vote of 5 ayes 0 nays.

8) Resolution #12-08 Authorization to Teach in Departmentalized Classroom in Grades 5-8 of a Middle School (Education Code 44258 (b))

9) Resolution #12-09 Authorization to Teach in Departmentalized Classroom Below Grade 9 (Education Code 44256 (b))

10) Resolution #12-10 Authorization to Teach in Departmentalized Class (Elective) in Grades K-12 (Education Code 44258.7 (c) (d))

11) Resolution #12-11 Authorization to Teach in Departmentalized Class in Grades K-12 Irrespective of Credential Designations (Education Code 44258.3)

On a single motion by Robert Kermen seconded by Mark Kimmelshue the board approved Discussion Action items 8, 9, 10 and 11, Resolution #12-08, Resolution #12-09, Resolution #12-10 and Resolution #12-11 as presented with a vote of 5 ayes 0 nays.

M. ITEMS FROM THE BOARD

Trustee Robert Kermen stated that the campuses look great with the striping Mr. Kermen would like to see some speed bumps and cameras at the Elementary School. There were no other comments.

N. RETURN TO CLOSED SESSION

See order of Agenda

O. CLOSED SESSION

See order of Agenda

P. RETURN TO OPEN SESSION

See order of Agenda

Q. REPORT OF ACTION TAKEN IN CLOSED SESSION

See order of Agenda

R. NEXT REGULAR BOARD MEETING DATE: October 11, 2011

S. ADJOURNMENT

On a motion by Mark Kimmelshue seconded by Greg Johnson the board adjourned at 9:30 p.m.