

Leave Committee at the same time, the committee will distribute the available days evenly between the eligible requests.

Once the Donated Catastrophic Leave Committee has made a determination on an individual Application to Receive Donated Catastrophic Leave, that determination is final. An employee may reapply for additional benefits when necessary.

3. Donations to the Donated Catastrophic Leave Bank

Donations to the DCL bank may be made under the following provisions:

a. The Association may at any time during the school year solicit employees for donations (days or monies to be maintained in a separate Association account) to the DCL bank.

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ab. The unit member donating days shall submit a request in writing to the DCL committee, on forms provided by and approved by the District, specifying the number of days to be donated. A notification of approval or denial of such a request will be provided to the unit member in writing after the DCL committee has met and reached a decision.

b. An employee may donate to the DCL bank in whole or half-day increments providing that a minimum of fifteen (15) days of sick leave is retained in his/her personal sick leave account.

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e. The maximum number of days an employee can contribute per year pursuant to this section is ten (10).

d. ~~The Association may at any time during the school year solicit employees for donations to the DCL bank.~~

ec. In the event that days donated to the DCL bank are not used, then those days will be retained in the DCL bank.

f. ~~A notification of approval or denial of such a request will be provided to the unit member in writing after the DCL committee has met and reached a decision.~~

d. At the Association's discretion, in lieu of donated days, the Association may reimburse the district for substitute costs from funds maintained in the separate Association account mentioned in 3a.

4. Donated Catastrophic Leave Committee

Within five (5) school days of receipt of the Certificated Application to Receive Donated Catastrophic Leave Time by the Business Office, a DCL committee composed of three (3) association members and the Superintendent or his/her designee, will meet and determine whether or not the employee's request shall be